

Notice To Bankruptcy Practitioners

The following information is being provided to respond to questions we have received regarding the new copy service contract. The contract with West Coast Copy, Inc. is approved and entered into by the Administrative Office of the U. S. Courts in Washington, D. C., on behalf of this court. It is a standard contract used for copy services for courts across the country and it does not prohibit a debit billing system or a minimum billable account system. West Coast Copy, Inc. has contracts with other courts across the United States.

Copy requests are received from many locations in the United States from creditors, attorneys, the media, and other business entities interested in particular cases and the contractor must be able to ensure payment if a party is not paying in advance of receiving copies.

The Administrative Office has advised us that West Coast Copy is willing to be flexible regarding the account requirements and may allow a reduced deposit amount based upon individual usage and requests, and based on their evaluation after they have some historical experience here regarding numbers of copies requested and payment history. We suggest that you communicate with them if you wish to request a review of your particular usage.

You have the option of paying for your copies in advance by making the request, asking to be notified of the cost, submitting payment after such notification, and then receiving your copies. If you chose this method, you will not be required to maintain a deposit.

